

Semesterly TA evaluations.

Professors of record fill out the following evaluation for each TA every semester.

The following questions comprise the evaluation:

For TAs without discussion sections (rarely, usually, always), the professor of record answers:

- TA attended lectures and other course-related activities;
- TA submitted grades on time, followed grading rubrics, and provided feedback to students as required;
- TA kept office hours as announced;
- TA responded to communications in a timely fashion;
- TA assisted the instructor providing student feedback and helped with instructional materials, review sessions, etc.;

For TAs with discussion sections, the professor of record answers the preceding questions and:

- TA led effective discussions and helped students see connection between lectures and reading assignments (rarely, usually, always);
- TA led effective in-class exercises and other enrichment activities (yes/no);
- TA mentored undergraduate students (yes/no);
- TA served as lead teaching assistant and/or mentored other TAs (yes/no);
- Optional: TA delivered guest lecture or led an activity beyond those required of graders in a survey course (yes/no);

For all TAs:

- Please rate the TA's overall performance (note: an unsatisfactory evaluation results in the activation of the TA probationary policy).

Professors are allowed to provide additional comments.

Last updated 11 April 2023. Implemented August 2023.